



CHILD AND ADULT CARE FOOD PROGRAM  
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## October 2018 Provider Update

### REIMBURSEMENT DATES

Reimbursement for September 2018 claims will be deposited on November 2<sup>nd</sup>, 2018

Reimbursement for LATE August 2018 claims will be deposited on November 9<sup>th</sup>, 2018

### ATTENDANCE RECORDS VS MEAL COUNTS

Please remember that your state attendance records (often recorded on DCF issued forms) are not a substitute for a meal count. If records are reviewed during a home visit and meal counts are not indicated (by child number, initials or child name), meals will be disallowed.

**Attendance Records** indicate who was present at any time during the day.

**Meal Counts** indicate who was offered the meal during your scheduled meal time.

Find us on:



Please join our Facebook group "Western Dairyland CACFP Providers" to connect with other providers on our food program and stay up to date on resources and valuable CACFP information!

### Need Help?

If you don't find what you need on our website, please call us! We are always available to help you!  
Contact us at (800)782-1880 or [cacfp@wdeoc.org](mailto:cacfp@wdeoc.org)

### RECORDING MILK ON MEAL RECORDS

Effective 10/1/18:

You need only to record "milk" for all meal records for children over 1.

*KidKare users:* You are certifying that you serve the accurate milk by age to all children when you select "agree" before submitting your claim.

*Paper Claimers:* you are also certifying that you are serving the accurate milk by age when signing your records.

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### MEAL PATTERN DEDUCTIONS

Effective 10/1/2018, all meals that are not compliant with the new meal pattern will be automatically disallowed from provider claims. These deductions may be related to:

- Not serving a Whole Grain Rich item at any meal during a day
- Serving Juice at more than one meal during a day
- Serving Juice to anyone under the age of 1
- Serving a grain based dessert at any meal
- Serving two fruits (and no vegetables) at lunch or dinner
- Serving cereal or yogurt that do not meet the sugar limits of the new meal pattern

If you have concerns about your menus not meeting the current meal pattern, please contact our office.

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### SPECIAL DIETS — NEW PROCESS

During your first home visits of the new program year your monitor will be discussing a new special diet process. USDA requires certain information in order reimburse providers for meals served to children with special dietary needs.

A few things to be noted:

- Parent preferences for foods that do not meet the updated meal patterns are NOT reimbursable regardless of a doctor's note (ex: A child only drinks 2% milk, but does not have a dietary need requiring this. All meals served that include milk would not be reimbursable as 2% milk is not creditable on the CACFP)
- Statements from a doctor that do not include required information (ex: the reason for the request, the foods to avoid and the foods to be served) cannot be approved for reimbursement.

Your monitors will discuss this in depth during your home visits from now through Dec/Jan but please contact our office if you have immediate questions.

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### SUBMITTING CLAIMS / MEAL TIMES

Be sure when you are submitting your claim at the end of the month that you are doing so only after you have **served** all meals to all children for the day. Claims submitted before scheduled meal times will result in disallowed meals and repeated action of this may result in termination from the food program