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 CHILDCAREPARTNERSHIP.ORG

UPDATE ON THE BUSINESS INFORMATION FORM (BIF)

Each year, we ask that all regulated child care programs complete an annual Business Information Form (BIF). In the past, you had the option of filling out a blank form and then submitting it by email or mailing it in to our office. We changed this process and hope it will make your life easier! New this year, you will receive an email that indicates it is time to update your annual BIF! To the right is a sample of what this email will look like.

This email will be sent to the contact person you indicated on your most recent BIF or to us by your certifier/licensor. All you will have to do to access this form is to **click the blue link that says, "Business Information Form (BIF)"** or **Click "here"** to complete the form! Make sure that the program in bold is the name of your program!

This unique URL is tied to your program's profile and will be auto filled with the information we currently have in our database about your program. This is an exciting change because this will save you TON of time instead of having to complete the form from scratch each year.

We all know that life happens, especially when you are filling out a huge form! Another exciting change is that you can save your progress on the form and resume it later! (Just simply check the box at the top of the screen in the form itself. This will save your progress and when you go back later and relick that link in the email, you **will just want to select "Resume a previously saved form"** to start where you left off!



If at any time, you have any questions, **please don't hesitate to contact us. We are here to help!**

If you have any questions on filling out the BIF, please contact Becca at the Child Care Partnership office.

What if you do not have access to the internet or prefer a paper copy? This is just fine. We can mail you a form to fill out like you had in years past. Just simply make the changes on that paper form and our staff will complete the changes in the database. If you prefer a paper copy, contact Kristin at our office.

What's Inside :

We have a fun idea for Butterfly Lunch that will be a show stopper for the children you care for!

Changes are coming!
 Read about the MyWI ChildCare Updates!
 Page 2

Are you looking for a Development Screener or help using the ASQ-3 questionnaires? CCP is here for you!

YoungStar also has some changes in Less Frequent Ratings. Read more about this change coming in 2017.
 Page 3

Find our what trainings are coming soon on our Training Calendar!
 See Insert

Find us on:



Need Help?

If you don't find what you need on our website, please call us! We are always available to help you! Contact us at (800)782-1880 or ccp@wdeoc.org

BUTTERFLY LUNCH

Article provided by Jamie Day, Family Child Care Provider



Ingredients

- Chicken & Mexican Cheese Quesadillas
- Carrots
- Grapes
- Blueberries

Directions

1. Find a recipe for some kid friendly chicken & cheese quesadillas!
2. Cut the quesadillas into triangles for the butterfly's wings
3. Place grapes, carrots, and blueberries into the shape of the butterfly's body.

4. Serve some extra fruit and veggies on the side to meet CACFP component requirements.

CACFP Crediting: 1 butterfly = 1 serving of grains, 1 serving of protein and if you add enough grapes and carrots on the side, you would also meet the 1/4 cup of fruit and vegetables!

MYWICHILDCARE UPDATES

The MyWICildCare EBT (Parent Pay) Initiative is on track for implementation of phase 1 in the La Crosse area WREA consortia for October 2016. Phase 1 includes providers located in Buffalo, Clark, Jackson, Monroe, Pepin, Trempealeau, Vernon, and La Crosse counties. Phase 2 is also on target for all counties outside of WREA for February of 2017. The Parent Pay Initiative has been re-named MyWICildCare (MWCC).

DCF has contracted with Fidelity Information Services (FIS) to handle the processing of payments, card issuance and maintenance, financial reporting, and provider enrollment. Providers that serve Wisconsin Shares families are required to **sign an agreement with FIS that includes the Provider's Tax ID** and also their bank account information. MWCC payments are **deposited directly into the Provider's bank account** by electronic funds transfer.

FIS is a national leader in the Electronic Benefits Transfer industry. They have many years of experience, including **processing EBT business for Wisconsin's Foodshare and WIC** programs. FIS contacted providers in July 2016 with online contracting or paper contracting methods. Phase 2 providers will be contacted beginning in September 2016. Paper checks will no longer be an option for payment under MWCC.

MyWICildCare will replace the current payment process for Wisconsin Shares eligible families where providers directly bill the state for child care services. The new system will issue MyWICildCare EBT cards to Wisconsin Shares families, who will initiate payments to providers for child care services provided to their children.

There are many advantages to the new system:

- Providers will no longer have to submit attendance report forms (ARFs) to get paid for services.
- Providers will be paid for days when the child is absent.
- Payments to providers will be provided prior to service being rendered to closely mirror private pay practices.
- **Payments will be deposited to provider's bank accounts** within two days of initiation by the parents.

The MyWICildCare EBT card will provide Wisconsin families with the ability to pay for child care using approved Wisconsin Shares Child Care Subsidy funds using an EBT card.

Under the MyWICildCare model, the customer relationship shifts from one that is between the child care provider and the state, to a relationship that is between the child care provider and the parent. This shift will empower and promote parental responsibility by having parents directly involved in the negotiation of child care payments for their children. With the use of the MyWICildCare card, there is opportunity for improved customer relationship between parents and child care providers.

Please visit DCF's webpage for the latest information, to obtain contact information, or if you have any questions: <http://mywchildcare.wi.gov>.



DEVELOPMENTAL SCREENING TOOL

What is ASQ-3? ASQ-3 is a set of questionnaires about children's development. It has been used for more than 20 years to make sure children are developing well. A screening provides a quick look at how children are doing in important areas, such as communication, physical ability, social skills, and problem-solving skills. ASQ-3 can help identify a child's strengths as well as any areas where a child may need support.



As a caregiver or parent, you are the best source of information about your child. That's why ASQ-3 questionnaires are designed to be filled out by you. You will only need 10–15 minutes. It's that quick and easy. Here's how ASQ-3 works:

- You will answer each question "yes," "sometimes," or "not yet," based on what the child is able to do now. Your answers help show the child's strengths and areas where he or she may need practice.
- To answer each question, you can try fun and simple activities with the child. These activities encourage your child to play, move around, and practice day-to-day skills.
- After you complete the questionnaire, share the results with the family.

If the child is developing without concerns, there is nothing more you will need to do. You may try the next ASQ-3 age level as the child grows and learns new skills. There are 21 questionnaires that you can use with children from 1 month to 5½ years old. If the child has trouble with some skills, your program will help you with next steps. Finding delays or problems as early as possible supports young children's healthy development. You are an active partner in your child's learning and development. By completing ASQ-3 questionnaires, you are making sure your child is off to the best possible start!

If you are interested in learning more about ASQ-3 or receiving additional consulting around this developmental screener, contact Child Care Partnership for more information!

YOUNGSTAR IS CHANGING TO LESS FREQUENT RATINGS

Article taken from DCF Provider News: A Resource for Wisconsin Shares & YoungStar Providers 6/2016

Beginning in 2017, programs participating in YoungStar will only need to be rated every two years. This will give programs more time to improve their quality between ratings. All currently participating program sites will be divided between even-year and odd-year rating groups. Programs will be divided through a computer-generated system that will take a variety of factors into consideration. Due to the challenge of dividing more than 4,000 programs, the process will be completely random, and programs will not be able to choose (or change) which rating group they are placed in.

All programs **have been** notified of their assignment (even-year ratings or odd-year ratings).

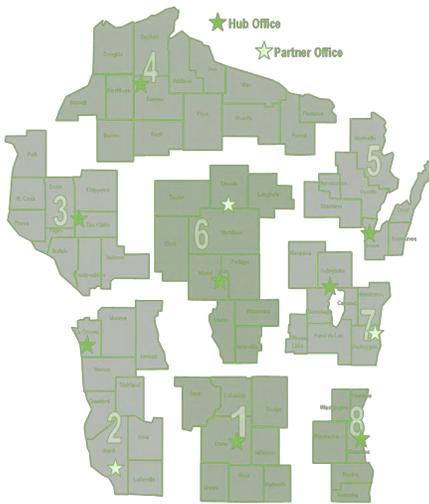
- Programs that are in the odd-year rating group will get a new two-year renewal contract 120 days before their anniversary month in 2017. This two-year YoungStar renewal contract must be completed and returned to a **program's local YoungStar office by the program's 2017 anniversary date** in order to continue to receive Wisconsin Shares payments. Programs in the odd-year rating group will receive YoungStar renewal contracts, which must be submitted to continue participation, every two years (2019, 2021, 2023, etc.).
- Programs that are in the even-year rating group will get a one-time, one-year only YoungStar contract in 2017, as the YoungStar contract signed in 2016 is only valid for one year. This contract will be required, even though programs in the even rating group do not need to complete a rating in 2017. Then, programs that are in the

even rating group will get a new two-year renewal contract 120 days in advance of their 2018 anniversary month. This two-year renewal contract must be completed **and returned to a program's local YoungStar office by the program's 2018 anniversary date in order to continue** to receive Wisconsin Shares payments. Programs in the even rating group will receive renewal contracts, which must be submitted to continue participation, every two years (2020, 2022, 2024, etc.). YoungStar Support Available **During "Off" Rating Years Although ratings will not be** required every year, programs are encouraged to receive free

YoungStar support services during their "off" rating years. On these "off" years, programs will receive a "Request for Off-Year Services" application 120 days before their anniversary month. This application will allow programs to request services, if desired. Programs can receive just technical consultation and a micro-grant, just a rating, or all three services! Note that programs that choose to be rated on **their "off-year" will stay on the same even or odd rating track.** This means that the program will receive a rating at least three (3) years in a row (on-year rating, off-year rating, on-year rating). The change to less frequent YoungStar ratings has been requested by multiple programs and early education associations in Wisconsin. It also allows YoungStar ratings to be more similar to accreditation rating timelines. Now that YoungStar is an established program, we are hopeful that this change will better support programs as they focus on long-term quality efforts.

Supporting Families Together Association (SFTA)

www.supportingfamielstogether.org • 700 Rayovac Dr. Suite 6, Madison, WI 53711



A partnership for Quality—Community-based Child Care Resource & Referral (CCR&R) agencies work within 8 regions serving all 72 Wisconsin counties and 11 tribes. As members of SFTA, they serve the entire state of Wisconsin by:

- Connecting parents with child care services and consumer education to make informed choices about selecting child care
- Using a strengthening families philosophy to appropriately support families
- Providing guidance to parents on child development, early learning, child abuse and school-readiness
- Developing professionals who care for and educate children
- Delivering training and professional development, conferences, on-site consultation, and networking opportunities to the early care and education field
- Designing, implementing and evaluating innovative child care quality improvement initiatives
- Collecting, analyzing, and sharing data about early care and education

Wisconsin Child Care Resource & Referral Agencies

REGION 1: Community Coordinated Child Care (4-C)
Madison, Wisconsin (800) 750-5437

REGION 2 HUB: The Parenting Place
LaCrosse, Wisconsin (800) 873-1768

REGION 2 HUB: Family Connections of SW WI
Platteville, WI (800) 267-1018

 REGION 3: Child Care Partnership R&R
Eau Claire, Wisconsin (800) 782-1880

REGION 4: Northwest Connection Family Resources
Hayward, Wisconsin (800) 733-KIDS

REGION 5: Family & Childcare Resources of NEW
Green Bay, Wisconsin (800) 738-8899

REGION 6: Childcaring, Inc.
Wisconsin Rapids & Wausau, Wisconsin (800) 628-8534

REGION 7 HUB: Child Care Resource & Referral
Kimberly, Wisconsin (800) 749-5437

REGION 7 HUB: Family Connections, Inc.
Sheboygan, Wisconsin (800) 322-2046

REGION 8: Milwaukee 4C for Children
Milwaukee, Wisconsin (800) 300-5999

Major Change
Coming to Your
Mailboxes

What YOU
Need to Know

Your YoungStar micro-grant
REIMBURSEMENT CHECKS from
SFTA accounts will now come to you
from an outside agency called
Bill.com

**THESE ARE NOT BILLS- THESE ARE
YOUR REIMBURSEMENT CHECKS!**

Payment Operations
P.O. Box 61076
Palo Alto, CA 94306-1076

PAYMENT ENCLOSED

FIRST-CLASS MAIL
U.S. POSTAGE
PAID
LOGAN, UT
PERMIT 521

FORWARDING SERVICE REQUESTED



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Don't Throw Me Away!



To register for any of our trainings and for updated training information, visit our website at www.ChildCarePartnership.org and click on the Child Care Training tab.

September

- 9/19/2016 Breastfeeding Friendly Child Care Training at United Methodist Church 100 N 4th St., Black River Falls, WI from 6:30-8:30pm. Cost \$5.
- 9/20/16 Developmentally Appropriate Practice at Sunshine Child Care & Learning Center, S840 Westland Dr., Spring Valley, WI 54767 from 6pm-9pm. Cost \$20.
- 9/21/16 **Director's Retreat at Deb's Cafe 1120 122nd St., Chippewa Falls, WI 54729 from 10am-12pm.** Cost \$10.
- 9/29/16 **Director's Retreat at New Richmond Area Centre 428 S. Starr Ave., New Richmond, WI 54017 from 10am-12pm.** Cost \$10.

October

- 10/4/16 Shaken Baby Syndrome & Sudden Infant Death Syndrome Prevention Training from 6pm-9pm at WITC, 1019 S Knowles Ave, New Richmond, WI 54017 from 6-9pm. Cost \$15.
- 10/18/16 Dual Language Learners in the Early Childhood Setting at Black River Area Chamber of Commerce, 120 N Water St., Black River Falls, WI 54615 from 6:30pm-8:30pm. Cost \$15.
- 10/26/16 **Director's Retreat at Deb's Cafe 1120 122nd St., Chippewa Falls, WI 54729 from 10am-12pm.** Cost \$10.
- 10/27/16 **Director's Retreat at New Richmond Area Centre 428 S. Starr Ave., New Richmond, WI 54017 from 10am-12pm.** Cost \$10.

November

- 11/8/16 Shaken Baby Syndrome & Sudden Infant Death Syndrome Prevention Training at Western Dairyland, 418 Wisconsin St., Eau Claire, WI 54703 from 6pm-9pm. Cost \$15.
- 11/10/16 Pyramid Model Make & Take at WITC, 1019 S Knowles Ave., New Richmond, WI 54017 from 6pm-9pm. Cost FREE.
- 11/15/15 **Family Engagement: Partnering with Families for Children's Success at Chippewa Falls YMCA, 611 Jefferson Ave,** Chippewa Falls, WI 54729 from 6:00-9:00pm. Cost: \$15
- 11/16/16 **Director's Retreat at Deb's Cafe 1120 122nd St., Chippewa Falls, WI 54729 from 10am-12pm.** Cost \$10.
- 11/17/16 **Director's Retreat at New Richmond Area Centre 428 S. Starr Ave., New Richmond, WI 54017 from 10am-12pm.** Cost \$10.

December

- 12/6/16 Shaken Baby Syndrome & Sudden Infant Death Syndrome Prevention Training at Western Dairyland, 418 Wisconsin St., Eau Claire, WI 54703 from 6pm-9pm. Cost \$15.

Save the Date

May 6, 2017 Child Care Partnership presents our 3rd Annual Early Learning Conference at the Florian Gardens in Eau Claire. For more information and to register, check out our website!



Director's Retreats

Directors, 4K coordinators and management staff from local child care centers are invited to an informative series of monthly meetings hosted by UW Extension and Western Dairyland's Child Care Partnership. Each meeting will feature a guest speaker and plenty of time for discussion and networking. Topics will be posted online at ChildCarePartnership.org before each meeting.

\$10 fee per session includes all materials, 2 hour Registry certificate, and food/beverage.

Register by calling Sandy at Western Dairyland's Child Care Partnership: **715-831-1700**

Wednesdays, 10 am 12 pm

Deb's Cafe
1120 122nd St., Chippewa Falls

Sept. 21, 2016	Feb. 15, 2017
Oct. 26, 2016	March 15, 2017
Nov. 16, 2016	April 19, 2017
Jan. 18, 2017	May 10, 2017

Thursdays, 10 am 12 pm

New Richmond Area Centre
428 Starr Ave., S New Richmond

Sept. 29, 2016	Feb. 16, 2017
Oct. 27, 2016	March 16, 2017
Nov. 17, 2016	April 20, 2017
Jan. 19, 2017	May 11, 2017



Early Learning Conference

Join us again next year at our 3rd Annual Early Learning Conference featuring two new sessions from Lisa Murphy, "The Ooey Gooley® Lady!"

Save the date!

May 6th, 2017 | Eau Claire, WI

Get updates online at:

www.ChildCarePartnership.org